



OBLATE SERVICE CORPORATION
Oblate Madonna Residence

NOW HIRING

Facilities & Grounds Maintenance Technician

Full-Time | Non-Exempt

Make a Difference Every Day

The **Oblate Madonna Residence** is a welcoming retirement residence for Oblate priests and brothers who are independent or semi-independent. Guided by the compassion and healing ministry of Jesus Christ, we are dedicated to providing exceptional care, dignity, and support to our residents.

We are seeking a dependable and skilled **Facilities & Grounds Maintenance Technician** to help maintain our beautiful campus and ensure a safe, clean, and comfortable environment for the residents, visitors, and staff who call our community home.

Position Summary

The Facilities & Grounds Maintenance Technician performs routine building maintenance, groundskeeping, inspections, and repairs to ensure the Residence remains safe, attractive, and fully operational. This hands-on role is ideal for someone who enjoys a variety of maintenance tasks and takes pride in caring for facilities and outdoor spaces.

Essential Responsibilities

Grounds & Property Care

- Maintain landscaped areas through planting, watering, trimming, pruning, and general upkeep.
- Keep sidewalks, entrances, patios, parking areas, and walkways clean and free of debris.
- Perform seasonal grounds maintenance and weather-related property preparations.
- Assist in maintaining a safe, welcoming, and attractive campus environment.

Building Maintenance

- Paint and perform minor repairs in resident rooms and common areas.
- Complete basic plumbing, electrical, carpentry, and general maintenance repairs.
- Conduct routine inspections of buildings, equipment, and grounds to identify maintenance needs.
- Perform preventive maintenance and document completed work.

Equipment & Operations

- Operate and maintain maintenance equipment, tools, and machinery safely.
- Monitor inventory of maintenance supplies and notify supervisor of replenishment needs.
- Coordinate with vendors and contractors when specialized repairs are required.
- Respond promptly to maintenance requests and follow through on outstanding issues.

Team Support

- Assist residents, priests, and staff with moving furniture and other heavy items as needed.
- Communicate regularly with supervisor regarding repairs, safety concerns, and facility needs.
- Follow all safety policies, procedures, and equipment requirements.
- Perform other duties as assigned.

QUALIFICATIONS

Education and Experience

- High School Diploma or equivalent required.
- Minimum two (2) years of experience in maintenance, facilities operations, groundskeeping, landscaping, or a related field preferred.
- Experience using hand tools, power tools, and maintenance equipment required.
- Working knowledge of basic plumbing, electrical, carpentry, and general repair techniques required.

Knowledge, Skills & Abilities

- Knowledge of facility maintenance and groundskeeping practices.
- Ability to work independently and prioritize multiple tasks.
- Strong organizational and problem-solving skills.
- Good communication and customer service skills.
- Ability to recognize when specialized or licensed contractors are needed.
- Valid Texas driver's license and acceptable driving record required.
- Knowledge of maintenance safety standards and best practices.
- Appreciation for and respect of the mission and values of a Catholic ministry environment preferred.

Physical Requirements

- Ability to lift and carry up to 50 pounds with or without assistance.
- Ability to stand, walk, bend, stoop, kneel, climb, push, pull, and perform repetitive movements throughout the workday.
- Ability to work both indoors and outdoors in varying weather conditions.
- Ability to safely operate maintenance equipment, machinery, and tools.
- Must wear appropriate personal protective equipment when required.

Work Hours

Monday through Friday

7:30 a.m. - 4:30 p.m.

Occasional after-hours or on-call response may be required for maintenance emergencies or special projects.

Interested candidates can send resume to mluevano@omiusa.org

Employee referrals are welcomed

Oblate Service Corporation and its affiliates are an Equal Opportunity Employer

10/5/2026